

Barry County 4-H Advisory Council Grants

Grant Request Information

DATE: _____

Overview

Barry County 4-H Advisory Council has decided to make grants available to 4-H Clubs utilizing our funds. While a fair is a very educational event, these funds are not intended for fair supplies or expenses. Awards are given at the Council's discretion.

Application Criteria

Applications will be accepted for up to \$500 for 4-H clubs annually as long as funding is available. 4-H members and leaders must work as a team to develop and submit the educational plan for funding. Examples would include but are not limited to learning clinics, speakers and other educational events brought into your club or county. Trips to events are not included but could be reimbursed under our scholarship program.

Grant Criteria

The Barry County 4-H Advisory Council may grant funds for projects and activities that will provide for or enhance the educational experiences of Barry County 4-H Youth. Such grants will be made at the discretion of the 4-H Council in cooperation with 4-H staff. Efforts will be made to accommodate first time grant writers. No application will be accepted without the club or charter club EIN number. The youth, accompanied by a leader will be asked to be present at an Advisory Council meeting to speak about their project prior to the money being awarded. The Advisory Council will then vote and respond with a decision within 7 days.

Grant Process

Forms to request a "grant" are available at the MSU Extension Office. Grant requests must be submitted to the Extension Office and will be reviewed at the next scheduled Advisory Council meeting.

Grant Payments

A condition of any grant is that the Grant Evaluation must be completed and filed with the Extension Office not more than two weeks after the completion of the timeline defined in the grant request. Grants will receive 75% of the funds in advance of the project startup and 25% upon completion and approval of the Grant Evaluation. Funds must be used within one year of being received.

How to Apply

The grant request form should be completed as follows:

- The original copy is to be turned in by email at: bowenari@msu.edu or arriaga4@msu.edu or mailed to: MSU Extension Office 121 S Church St. Suite B Hastings, MI 49058. Note: if you mail it please follow up to be sure it was received.
- Keep a copy for your records.

Revised 2024

Barry County 4-H Advisory Council

Grant Request

Club Name: _____

4-H Leader: _____

4-H Youth: _____

4-H Leader's Email Address: _____

4-H Leader's Phone Number: _____

Club EIN Number: _____

Banking Institution: _____

**This grant proposal is submitted for consideration on behalf of the above.
All information in the proposal is true and accurate.**

Signed: _____ 4-H Volunteer

Signed: _____ 4-H Youth

Date: _____

Barry County 4-H Advisory Council

Grant Request

- **Describe how you and your club determined your focus Project:**
- **Describe the educational project you are requesting funds for:**
- **What are your goals for participating in the project?**
- **What is the total cost of the project? Please submit a line item budget.**
- **Where will the balance of the funds come from?**
- **Will you be getting non-monetary help? If so, where will it come from?**
- **Who will benefit from the project and how?**
- **Name of the 4-H Volunteer who will be responsible for the funds and give an accounting of expenditures and grant progress?**
- **What is the completion date?**

Barry County 4-H Advisory Council

Grant Evaluation

Grant Evaluations should be turned in to the Extension Office within 30 days of the completion of the project.

DATE: _____

4-H Club: _____

Educational Project: _____

Results of the project: (number of people involved, what was learned, pictures, press release if applicable)

Did the project fully achieve the expected goals?

If not, why?

Please list budgeted expenses below and include copies of receipts.